

# SURE HOPE CHURCH

## DATA PROTECTION & PRIVACY POLICY SUMMARY

### PROTECTING INDIVIDUALS BY RESPECTING PRIVACY RIGHTS

In common with most large organisations, Sure Hope Church takes very seriously its obligation to create a legally compliant working environment that safeguards the legitimate interests of our Church members, business partners and customers.

This is demonstrated in our policy on Data Protection and Privacy. The day-to-day running of our organisation requires us to collect, use and store personal information. At the same time, we recognise the potential for harm in the event that such personal information is misused or falls into the wrong hands. Accordingly, we are committed to ensuring that where we collect, use and store personal information, we do so responsibly and in full compliance with the relevant legal requirements (known as the Data Protection legislation).

From 25 May 2018, the Data Protection legislation will be updated by the introduction of a new set of rules known as the General Data Protection Regulation (or 'GDPR').

The Sure Hope Church Data Protection and Privacy Policy incorporates the requirements of GDPR. The policy is designed to ensure that where we (or any third parties on our behalf) collect, use and store personal information, such information:

- Is **obtained** fairly, lawfully and in a transparent manner;
- Is **accurate** and **relevant**;
- Is **used** for specified, explicit and legitimate purposes;
- Is **stored** securely;
- Is **kept** for no longer than is necessary for the purposes for which it was obtained.

Our policy also includes various rights that individual's enjoy in connection with personal information relating to them. These include:

- The right to obtain **confirmation** as to whether or not personal information concerning that individual is being collected, used and stored;
- The right to **access** such information;
- The right to **correct** such information;
- The right to request the **deletion** of such information.

If you have any questions, please do not hesitate to contact us.



25 May 2018